

# The Dispatch

Occasional Teachers



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## Your “Statement of Earning and Deductions” is Still Incorrect—Track Your Days to Make Sure You Get the Credit You have Earned

You need to track every day for which you received pay, including LTO sick days, to make sure that you are credited for all the “benefits” of experience.

The counters at the bottom of your pay-stub are probably not correct, particularly if you have done long term assignments.

- **The days worked counter will be off—by the number of sick days you used in your LTOs this year.**
- **The life total days worked may be incorrect.**
- **The sick leave days accumulated have not been carried forward on your pay stub counter from previous LTOs— from 2008/09 and 2009/10.**

This incorrect information may cause you to lose qualifying days for: experience credit when you start an LTO; access to TDSB benefits; and employment insurance. The TDSB is aware of the problem and is working on correcting the programming error. Until this is corrected, you need to monitor your own information for accuracy.

If you start your next LTO with less experience credit than you think you have earned, you need to contact the Occasional Teaching Department and ask for your experience credit to be recalculated.

## Employment Insurance and Pension Rule Changes—please read carefully

Included with this newsletter package are two information bulletins printed back-to-back:

- Service Canada; includes the code needed to file for Employment Insurance this summer as well as Christmas and March break.
- The Ontario Teachers’ Federation; provides detailed information about the new rules on working after retirement.

Should you have further questions—you need to contact these agencies directly. Employment Insurance and the Teachers’ Pension Plan are not part of your Collective Agreement and therefore outside your Local’s authority or expertise.

### Reminders

- ◆ **Mid to late—July—** Records of Employment (ROEs) will be available electronically through the Service Canada Website
- ◆ **Aug. 19—24 and Aug. 27— Sept. 1** Summer LTO Posting Dates
- ◆ **Before Sept.**— Employee Offence Declaration must be completed online
- ◆ **Sept. 1**—The new school year begins with a PD day.
- ◆ **Sept. 2, 3**—School Holiday, Local’s Office will be closed again until Sept. 6th.
- ◆ **Sept. 6**—Classes begin for students



**Closed for the Summer**

Effective June 30th, our office will be closed until September 1st.

Please call ETFO Provincial at 416 962-3836 should you need emergency assistance.

# Things to Do this Summer

There are a few jobs to do before you put occasional teaching to the back of your mind for the summer:

- Take the time to remove any “unavailable dates” you may have entered in the dispatch system during the past school year. Start the new school year with a clean file on SFE.
- If you have been thinking about changing your profile on SFE—do it this summer while you and the dispatch staff have time. Then, when you start the new year, you will be more likely to receive job offers you could be interested in accepting.
- Take a AQ course from ETFO this summer and apply for the \$25 subsidy from our Local (although you won’t get a cheque until September).

## September Starts with Work in the First Week of School!

Try to be available for the first week of school. Eid al-Fitr and Rosh Hashanah are on September 9th and 10th—so there won’t be a lot of time for Occasional Teachers to be pre-booked. You might want to call your regular schools on September 1st and mention you are available.

## Read up on the Early Learning Program—Full Day Kindergarten

This September there will be 71 TDSB schools, with 194 Kindergarten classrooms, running the new full day program which includes an Early Childhood Educator (ECE) and a Teacher working together. You can read about the new program in the document entitled *Early Learning - Kindergarten* available online at <http://www.edu.gov.on.ca/eng/curriculum/elementary/kindergarten.html>

## Tell Us the LTO’s You Have Applied for, Include the Posting #

We need to make sure that all of our members are given fair consideration. The only way we can do this is with your help. We are asking that you do the following when applying for posted long-term positions starting this Fall:

- ♦ Apply directly to the school in accordance with the Board’s application procedures;
- ♦ Email our Local at: [generaldelivery@ica.net](mailto:generaldelivery@ica.net). In the subject line, type only the LTO posting number. In the body of the email, just tell us the date when you applied for this job.

### Message from your President:

Dear Colleagues,

We all have to say thank-you (and we’ll miss you) to Elaine Salisbury. Elaine is retiring after 21 years of leadership— first with North York and then with the Toronto Elementary Occasional Teachers Local. Elaine has been a great mentor to myself and many others. She has generously shared her leadership and negotiating skills with our executive team. We wish her many years of happiness in her new career—retirement.

Included in this package is your *Pocket Calendar*. Make sure you mark Sunday October 17th on your calendar and join us on the Gulu Walk to support the children in Uganda. The details are in the new *Equity Social Justice Flyer*. There are also many great P.D. opportunities in the *Fall P.D. Flyer*.

Although we have been counting the days to summer, we can also look forward to a pay increase when we return this fall. The new top daily rate will be \$229.05!

Wishing you a safe and restful summer.

Yours in Federation,

*Marion*

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