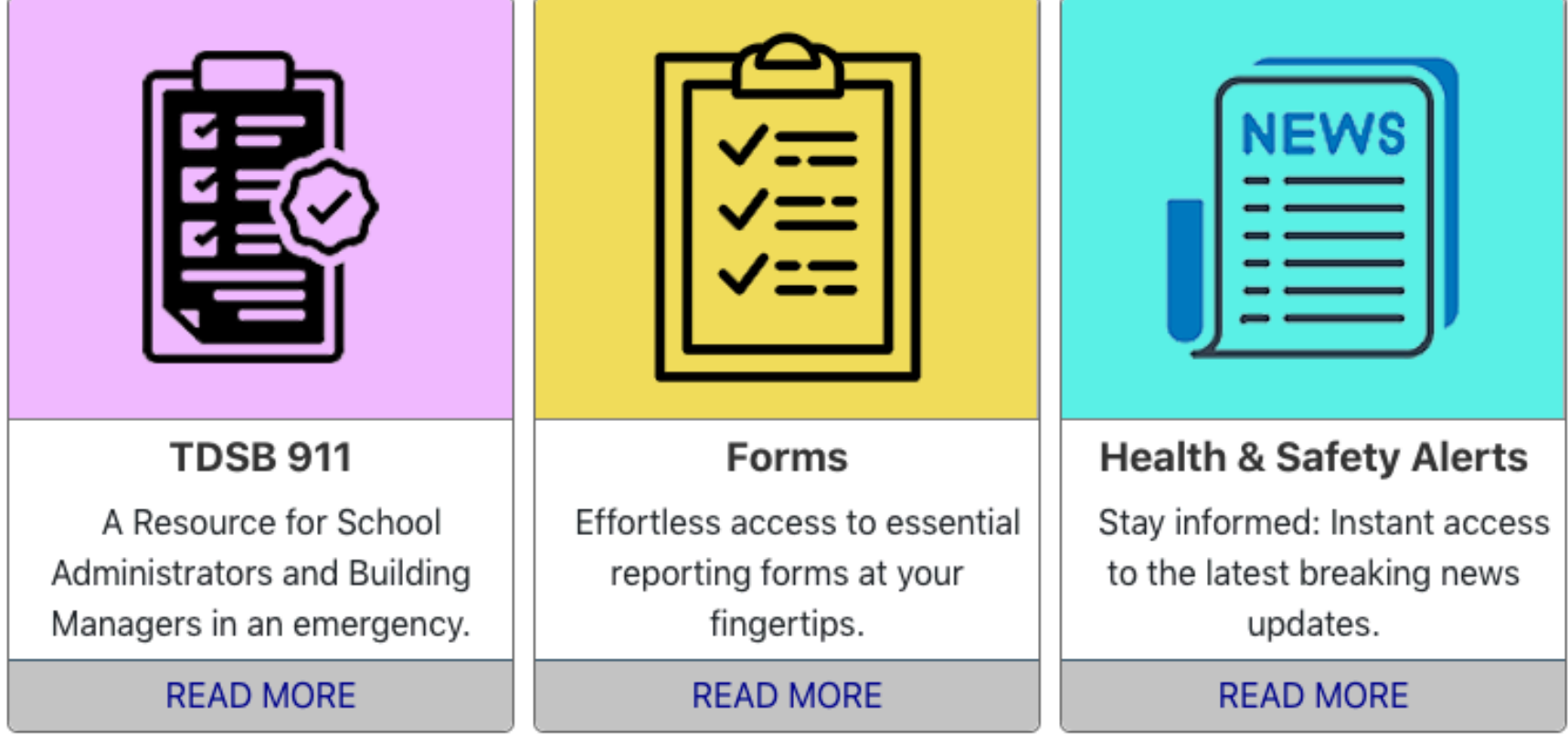


Health & Safety Reporting

A guide to reporting Health & Safety issues within the TDSB

If you are involved in a violent incident, or witness a serious student incident, you are [legally required](#) to report it.

<p>First, log into the TDSB Staff site at tdsbweb.tdsb.on.ca. From there, use the Well-Being & Support dropdown menu to navigate to Health & Safety.</p>	<p>Click on the “READ MORE” link in the Forms section pictured here:</p> <div data-bbox="771 571 1841 1075"><p>TDSB 911 A Resource for School Administrators and Building Managers in an emergency. READ MORE</p><p>Forms Effortless access to essential reporting forms at your fingertips. READ MORE</p><p>Health & Safety Alerts Stay informed: Instant access to the latest breaking news updates. READ MORE</p></div>
<p>If you have an accident/are injured at work:</p>	<p>Click on Employee’s Report of Accident/Injury (ERAI) paper format or online format</p> <p>If the accident/injury results in lost time or requires medical care: Fill out a WSIB Form 6 - https://www.wsib.ca/en/form/reporting-2</p>
<p>If you experience workplace violence:</p>	<p>Click on Employee’s Report of a Workplace Violent Incident (ERWVI).</p> <p>Next, select “New Incident” and then “Employee Report of a Workplace Violence Incident”.</p> <p>Please note: if the violent incident involves a student, you will also be required to fill out a Caring and Safe Schools form.</p>
<p>If you witness student-on-student violence:</p>	<p>Click on Employee’s Report of a Workplace Violent Incident (ERWVI).</p> <p>Next, select “New Incident” and then “Caring and Safe Schools Incident Report”.</p>
<p>To report a health & safety concern or a near-miss:</p>	<p>Click on Health and Safety Concern, Near Miss / Incident Form and click on the top link in the document it opens.</p>

The [Guide to Occupational Health and Safety Reporting Forms](#) shows you the necessary steps your supervisor needs to take as a result of receiving these forms.